

IDN MEDIA

Product Associate

Responsibilities

- Lead brainstorming sessions to identify user needs in the media space and ideate on potential solutions.
- Lead user research along with UX counterparts to validate prototypes and gain insights from users.
- Build and maintain the generation of product features for mobile web, desktop, and emerging platforms, focusing on delivering the best and most relevant information for our audience.
- Envision, define and communicate the product roadmap. Evangelize the product vision with new ideas and features.
- Perform measurement and data-driven prioritization of features that meet audience and business needs; set minimal viable product releases.
- Know and define the audience; understand what they want and need from digital products in their daily lives.
- Work with Engineering, UX, QA, Advertising Operations and Research to ensure product concepts meet all needs; present to senior management and station stakeholders as well as 3rd parties.

Minimum Qualifications

- 1+ years of direct product management experience
- Excellent communication, active listening and organization skills
- Working knowledge of how highly scaled digital/mobile products come together.
- Strong quantitative, analytical, and problem-solving skills
- Constant attention to detail

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WORLD HEALTH ORGANIZATION

NPO – Programme Operations Officer

Description Of Duties

Under the direct supervision of the Administrative Officer and general supervision of relevant Technical Leader the incumbent will perform the following duties:

- Coordinate, provide guidance on operational issues to the programme and management teams of the office;
- Coordinate all administrative, human resources, logistics and financial work of the Organization in and outside the ERP;
- Contribution to development and management of Country Office work plan/budget; (planning, monitoring and evaluation);
- Management of office travels;
- Support in organizing meetings and events;
- Facilitating human resources management;
- Resources management including finances, logistics and other assets;
- Management of procurement services and inventory of office assets;
- Operational support in the field locations;
- Support of spot checks and assurance activity plans during and after implementation;
- In collaboration with the security focal point, ensure safety and security of all staff members and equipment;
- Mentor support staff by improving their technical and substantive financial skills and creating work processes that maximize their contribution;
- Provide guidance and advice to staff, consultants, counterparts as well to participants to various meetings on financial matters and entitlements when and as needed;
- Ensure office compliance with WHO guidelines by regular monitoring and reporting on the Key Performance Indicators (KPIs);
- Prepare regular management reports on implementation of Office work plans and activities;
- Disseminate information on administrative procedures to all staff at WCO and assist staff in adhering to WHO administrative procedures;
- Perform any other duties as assigned by the Administrative Office or relevant Team Leader.

Required Qualifications

Education

Essential: Bachelor's degree in management, logistics, finance, project management, public or business administration, or other relevant social sciences.

Desirable: Master's degree in management, logistics, finance, project management, public or business administration.

Experience

Essential: At least one (1) year experience in project or programme management, general administration, or related fields.

Desirable

- Proven experience in managing a team and in supporting complex operational processes and applying technical expertise.
- Working experience in International organization or large private company.

Functional Skills And Knowledge

- Ability to independently lead small teams dealing with operational works and liaise with all Units in the Office.
- Ability to apply technical knowledge in day-to-day work.

WHO Competencies

- Teamwork
- Respecting and promoting individual and cultural differences
- Communication
- Producing results
- Ensuring the effective use of resources

Use Of Language Skills

Essential: Expert knowledge of English. Expert knowledge of Bahasa Indonesia.

Desirable

Other Skills (e.g. IT):

- Interpersonal skills and communication skills.
- Excellent organizational and inter-personal skills; ability to work unsupervised.
- Demonstrated ability to effectively use computers and operation systems such as Microsoft Office (Excel, Word, Excel, PowerPoint, Access, and Outlook, etc.). Daily use of internet/email communications.
- Experience in an ERP system.

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Assistant Brand Manager Blue House

About The Job

- Help grow total business of Nutrilon according to annual business objective and long term business ambition.
- Help achieve marketing objectives of Nutribaby Royal and Lactamil brands.
- Active involvement in developing, executing and analyzing ICP brand campaign for both brands.
- Driving and analyzing highly relevant consumer experience to engage in offline and online platform including leading new smart digital tools to launch in 2020 and display leadership skill in managing consumer driven projects with cross functional teams.
- Leading successful national promo campaign with excellent execution.
- Leading and recommending effective brand visibility in offline and online retailers to drive awareness and conversion to purchase.

About You

- A bachelor degree, preferably majoring Marketing, or other relevant business major
- 1+ years in brand management working experience or 2-4 years working experience in FMCG industries
- Specific Knowledge
- Possess strong marketing knowledge in order to be able to develop an in-depth and comprehensive brand strategy that will support and drive the brand's success.
- Possess strong understanding in project management
- Possess strong interpersonal skills in order to leading cross functional groups and external agencies

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IDN MEDIA

Business Development Manager, IDN Creator Network

Responsibilities

- Developing growth strategies and sales plans
- Lead and mentor members of your team (Account Manager), arranging external training where appropriate
- Managing and retaining relationships with existing clients. Also increasing client bases
- Having an in-depth knowledge of business products and value proposition
- Identifying and mapping business strengths and customer needs
- Reporting on successes and areas needing improvements

Minimum Qualifications

- Min 3 years of working experience in the Digital Media Company as a Sales Group Head, Sales Manager, or other relevant position.
- Must have knowledge about KOL Management.
- Good skill in leadership, strongly analytical, and logical thinking.
- Passionate in digital, event management, and media advertising.
- Outgoing, outspoken, and fluent in English.

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Customer Success Manager

Job Description

As a technology company, we are committed to have a “customer-first” mindset, It means we need to always put high attention in customer happiness and loyalty — by helping our customers succeed. By doing this, we’re hoping that they'll become our biggest promoters and advocates. Customer success is also tied directly to our bottom line as it helps us to reduce churn rates, improve renewal and satisfaction, and therefore, boost our revenue in the long run. In achieving that mission, we need strong individuals who can play a role as Customer Success Manager (CSM).

This Role Ideally Should Be Able To

- Establish strong relationship and demonstrate solid account management service to our existing clients.
- Develop clear strategy and account management roadmap in order to drive customer satisfaction and healthy product adoption
- Mitigate churn risk by ensuring customers remain satisfied with the purchased solutions & existing spends.
- Provide strong services for business advisory and after sales services to our existing clients.
- Expand accounts by serving as a key post-sale facilitator of product adoption and growth.

Qualifications

- Bachelor’s degree or equivalent practical experience.
- Relevant working experience in similar function for at least 3 years or above, experience in technology or SaaS industry are preferable.
- Experienced in developing technology programs, defining milestones and success criteria.
- Strong interpersonal skill, presentation, problem solving, and project management skills, with a focus on translating technological solutions into business growth metrics.
- English proficient is a must, both verbal and written.
- Excellent command of MS Office suite, especially MS Excel and Power Point.
- Possess customer-oriented mindset in order to deliver and increase results with current accounts.

Additional Information

We value a flexible working hour for our employee by providing a remote working program up to 2 days/week. Free lunch and health insurance also provided. The most important is we provide a learning experience in Conversational AI Industry.

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SEKOLAH NOAH

IT Coordinator

Responsibilities

- Institute protocols for the use of IT across departments and projects
- Provide advice on the most suitable IT choices
- Provide technical support or training for systems and networks
- Act as link between end users and higher level support
- Install and configure software and hardware (printers, network cards etc.)
- Monitor system and network performance
- Perform troubleshooting, repairs and data restoration
- Performance maintenance activities (e.g. backups)
- Maintain licenses and upgrade schedules
- Collaborate with other professionals to maintain standards and functionality

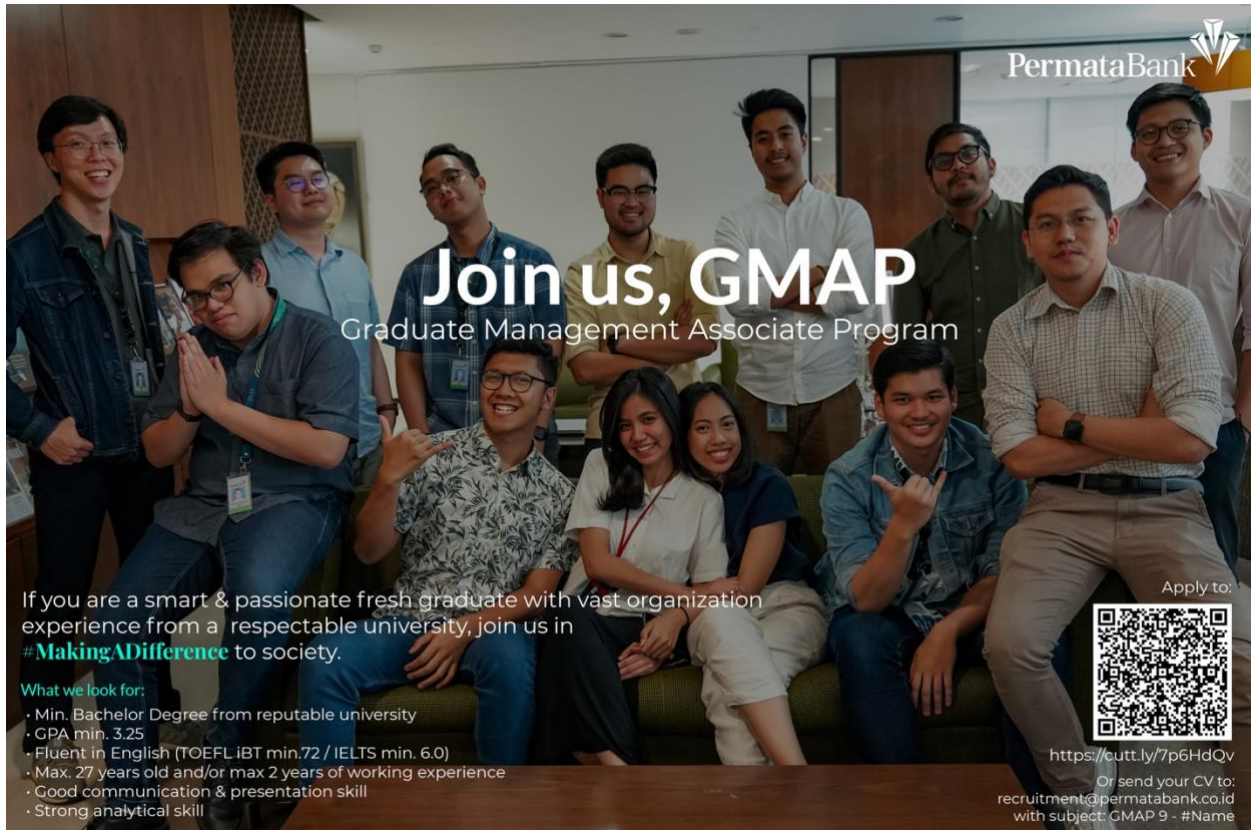
Requirements

- Bachelor or Master Degree in computer science/information technology, preferably have experience in education
- Proven experience as IT coordinator or similar role
- Experience in network management and help desk support is appreciated
- Solid knowledge of IT systems and applications
- Understanding of TCP/IP protocols and LAN/WAN configuration
- Ability to troubleshoot and repair issues
- Strong communication and interpersonal skills
- Great attention to detail
- Excellent organizational and coordination abilities
- BSc/BA in information technology or computer science is preferred
- Certification (CompTIA Network+, CompTIA Security+ etc.) is a plus

Send your CV to hrd@sekolahnoah.sch.id

PERMATA BANK

Graduate Management Associate Program



Join us, GMAP
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If you are a smart & passionate fresh graduate with vast organization experience from a respectable university, join us in **#MakingADifference** to society.

What we look for:

- Min. Bachelor Degree from reputable university
- GPA min. 3.25
- Fluent in English (TOEFL iBT min.72 / IELTS min. 6.0)
- Max. 27 years old and/or max 2 years of working experience
- Good communication & presentation skill
- Strong analytical skill

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Or send your CV to: recruitment@permatabank.co.id
with subject: GMAP 9 - #Name

**Send your CV to recruitment@permatabank.co.id
Subject: GMAP 9 - #Name**

JIN MU GROUP

Marketing Strategist

Job Responsibilities:

- Create creative content for our social media platforms (Instagram, Facebook & TikTok)
- Develop & maintain digital campaigns
- Set specific marketing goals that align with the overall direction and business goals
- Track and measure marketing outcomes including marketing activities, response, leads, sales, retention, and ROI
- Generate innovative ideas to promote our brand and our products
- Research market to identify new opportunities

Job Requirement

- Bachelor in Marketing or Communication, or related field
- Previous working experience as a Marketing Strategist or related field, fresh graduates are welcome
- Familiarity with social media platforms and digital ads (FB & IG Ads)
- Able to work in team & individually with outstanding organizational and time management skills
- Excellent communication, interpersonal and presentation skills
- Creative thinker with data-driven analytical aptitude
- Able to communicate in Bahasa Indonesia & English well, verbally & written
- Passionate about the food industry
- Preferably woman, age max. 28

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PR & Events Associate

Outcomes

- Participate in brainstorming and formulation of events prior to executions
- Assist and execute various types of events to increase brand awareness and credibility of the company (internal effort, participate in external ones, find opportunities to collaborate, etc.)
- Manage community engagement opportunities to find partnership collaboration with external parties
- Engage with media as the company's representative, proactive in pitching story concept to find the right angle and narratives for our reputation
- Produce marketing content that drives growth (articles, newsletter, press releases, brief, proposal, etc.)
- Keeping calendars according to plan (editorial, events, participation, etc.)
- Support in tracking media coverage and its analysis

You may be a good fit if you

- Have relevant experience in making impactful events or project management in a systematic & structured approach
- Understand PR and marketing concepts and practices
- Are an exceptional communicator and work well with cross-functional teams
- Are a storyteller AND you have the ability to tie in metrics, accomplishments, and mission
- Are a creative hustler -- you might not have done it before, but you're willing to try something different to get it done
- Effectively manage multiple priorities while maintaining a high quality of work
- Can handle ambiguities within a startup environment and prioritize accordingly
- You thrive on the autonomy and have proven you can push towards a goal by yourself

- Demonstrate ability to finish tasks and make reports quickly
- You have a Bachelor's degree or experience in Marketing Communication, Journalism, or Communications preferred
- Bonus points if you've worked in a startup or *fintech* industry
- Bonus points if you are an outstanding writer and write with conviction in both Bahasa and English

What We Care About

- Solve for the customer first: You build what customers want. You think about what is right for customers, not what is easiest for you
- Demonstrate mastery of honey badger: You make ambitious goals. Then execute, no matter what stands in the way. When knocked down, you get up
- Take on challenges willingly and can be trusted to execute: You can be trusted to get things done right the first time quickly. You hit your deadlines
- You're like us: You smile a lot, think work is fun and don't take yourself too seriously. You measure yourself against the best and believe feedback is the breakfast of champions. You follow the golden rule
- You're remarkable: People naturally talk about how awesome you are. If we can't find someone who raves about you then it's unlikely we will too

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